



SEVILLE MORE HELORY COMPANY

Seville More Helory is a Paris-based company, and a member of Microsoft for Startups program.

For over a year now, our Research and Development Centre is located in the very heart of Cracow. The R&D Cracow team is responsible for development of the flag product of the company – the [Legalcluster.com](https://www.legalcluster.com) platform.

[Legalcluster.com](https://www.legalcluster.com) aims to remodel the way the legal functions of enterprises operate. The change applies not only to law firms but to any company or institution that requires constant and extensive legal support. By creating a digital and safe work environment and highly advanced ways of managing documents and contacts, Legalcluster allows clients to quickly mobilize internal and external organizational resources needed to implement any project, regardless of the scale of operations.

For our team in Cracow we are now looking for:

## LegalTech Business Development - Internship

### Opportunity

- Do you want to take part in a major transformation program of corporate legal services in the world?
- Are you interested in business development and would like to start your career?
- Are you a student of business/marketing/other related fields?
- Would you like to work in an international environment?
- Do you communicate well in English and French?

### Responsibilities

- Participation in the preparation of promotional materials of the business offer, user guides and tutorials, video materials
- Various sales activities, contact with clients, including meetings and presence at fairs and conferences, use of MS Dynamics
- Understanding and constantly tracking technological trends and identifying business opportunities
- Running social media campaigns
- Supporting the onboarding process of new clients, change management, user coaching
- Representing customer voice on product ownership meetings, defining user stories for new application development
- Acting as single point of contact for premium customers

### Requirements

- University studies in a relevant field (may be ongoing)
- Analytical skills
- Basic knowledge of the tools used in the marketing of products and services (MS Dynamics)
- Proficient knowledge of the Office apps (Power Point, Excel, Word, Sharepoint)
- Fluent English and French
- Experience in organizing events will be an additional advantage

### We offer

- Three month paid internship with possibility of extending the contract
- Possibility of commercial or technical trainings at Microsoft

- Flexibility in arranging your working hours
- Excellent benefits and inclusive environment
- Challenging job in a dynamic and multinational environment
- Opportunity to participate in strategic projects and to learn from experienced project managers, consultants and experts
- Possibility of travels to our HQ in Paris
- Constant support, coaching and mentoring
- Possibility of remote work from home or physical office in the city centre of Cracow

### How to apply

[careers@sevillemore.com](mailto:careers@sevillemore.com)

Questions?

+48 661 472 593

### Important

Please include the following statement in your application: "I hereby consent to processing by the advertiser of my personal data, included in my application documents, by SEVILLE MORE HELORY POLSKA sp. z o.o., ul. Pawia 9, 31-154 Kraków and SEVILLE MORE HELORY SAS, 16 COURS ALBERT 1ER 75008 PARIS FRANCE for the purposes to implement the recruitment process according to the act of 29 August 1997 on personal data protection (consolidated text: Journal of Laws of 2016, pos. 922). I also consent to processing of my personal data by the advertiser for the purposes of any future recruitment processes."

