**The current layout and adjustment of the diploma thesis**

**at the Institute of Economics, Finance and Management:**

1. Title page (according to Appendix 1)

2. Abstract (according to Appendix 2)

It should be placed on a separate page, on the title page; abstract text in polish and english (max. 1400 characters, simple sentences, synthesis of achievements: what's new, discussion of research results, taking into account the numerical results of scientific research and the characteristics of the sources and studies used).

3. The content of the diploma thesis

The manner of writing the work (type and size of the font, footnotes, table of contents, drawings, tables, etc.) according to the supervisor's arrangements.

**Appendix 1**

Jagiellonian University (point 12)

Faculty of Management and Social Communication (point 12)

**INSTITUTE OF ECONOMICS, FINANCE AND MANAGEMENT**

(all caps, point 14)

Field of study: …………………………(point 12)

Full-time studies / Part-time studies (centered, point 12)

Album number: ... (point 14)

Krzysztof Nowak

(centered, lowercase letters except the first, point. 22)

EVALUATION AND DEVELOPMENT OF EMPLOYEES AS AN ELEMENT OF THE MOTIVATION SYSTEM IN THE ENTERPRISE

(centered, in all caps, point. 26)

Master's / BA thesis supervisor: (point 14)

..................................................

Kraków 2022 (point 20)

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**Appendix 2**

**surname, first name of the author (year). Title. Master's thesis under the supervision of (name and surname, academic title), Kraków: Institute of Economics, Finance and Management, Jagiellonian University, total number of pages, number of bibliographic items used, number of annexes, number of charts, numbers (etc.) (point 12)**

**example:** Nowak, Krzysztof (2014). Employee evaluation and development as an element of the motivation system in the enterprise. Master's thesis under the supervision of prof. Jagiellonian University dr hab. Jan Kowalski, Kraków: Institute of Economics, Finance and Management of the Jagiellonian University, 200 pp., 145 item library, 6 annexes, 10 tables (point 12)

Abstract

(centered, point 14)

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx ( max 1400 characters in polish (point 12)

Keywords (point 14): aaaaaa - bbbbbbbb - cccccc - dddddddd - eeeeeeee (point 12) (max. 5 keywords in polish, arranged in alphabetical order, separated by pauses)

surname, first name (year). The title of the work in English. Master’s thesis / Bachelor’s thesis supervised by prof. Jagiellonian University dr hab. Jan Kowalski, Kraków: Institute of Economics, Finance and Management, Jagiellonian University, 200 pages, 145 biblio-graphical entries / references, 6 annexes, 10 tables, 12 figures (point 12)

Abstract (centered, point 14)

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx ( max 1400 characters in polish (point.12)

Keywords (point 14): aaaaaaa - bbbbbbbbbb - cccccc - dddddddd - eeeeeeeeee (point 12) (max. 5 keywords in English, arranged in alphabetical order, separated by pauses)